

MINUTES
BRAZORIA-FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

April 1, 2011

The Board of Directors (the "Board") of Brazoria-Fort Bend County Municipal Utility District No. 1 (the "District") met in regular session, open to the public, on the 1st day of April, 2011, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Tamara Miller Lee	President
John Kapacinkas	Vice President
Jalene Palmer	Secretary
Michael D. Rozell	Assistant Vice President
Chris Swedlund	Assistant Secretary

and all of the above were present except Director Swedlund, thus constituting a quorum.

Also present at the meeting were David Patterson of Assessments of the Southwest, Inc.; Pam Logsdon of AVANTA Services; and Alia Vinson and Kristen Hogan of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the March 4, 2011, regular meeting, which were provided in advance of the meeting. After review, Director Rozell moved to approve the minutes as submitted. Director Palmer seconded the motion, which passed unanimously.

REPORT ON DEVELOPMENT

There was no discussion on this item.

TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Patterson distributed and reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. He noted that the 2010 taxes were 97.16% collected as of March 31, 2011. Mr. Patterson next reviewed a delinquent tax report from the District's delinquent tax attorney, a copy of which is attached to the tax assessor/collector's report. After review and discussion, Director Rozell moved to approve the tax assessor/collector's report and the delinquent tax report. Director Kapacinkas seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS, DISCUSSION ON BOOKKEEPING SERVICES, TERMINATE CONTRACT WITH AVANTA SERVICES AND ENGAGE MYRTLE CRUZ, INC. FOR BOOKKEEPING SERVICES

Ms. Logsdon distributed and reviewed the bookkeeper's report, including the investments, budget comparison, and lists of checks presented for approval, a copy of which is attached. She noted the check to Director Palmer includes reimbursement of her Association of Water Board Directors ("AWBD") winter conference expenses, which were reviewed to verify compliance with the District's Travel Reimbursement Guidelines. Ms. Logsdon reviewed the District's investments and noted that an additional certificate of deposit was purchased at Bank of Houston, as instructed at last month's meeting.

Ms. Logsdon next presented and reviewed a letter of resignation as the District's bookkeeper, effective as of the date determined by the Board. A copy of the bookkeeper resignation letter is attached. Ms. Logsdon noted that the letter indicates that the District's records will be available for pick-up on the next business day following the effective date of the resignation. After review and discussion, the Board concurred the resignation of AVANTA Services as the District's bookkeeper should be effective as of today's meeting, April 1, 2011, and the records should be available by April 4, 2011.

Ms. Vinson then presented an Agreement for Bookkeeping Services with Myrtle Cruz, Inc. for the Board to consider engaging Myrtle Cruz, Inc. as the District's new bookkeeper, as discussed at last month's meeting.

Following review and discussion, Director Palmer moved to approve the bookkeeper's report and payment of the bills, including reimbursement of AWBD winter conference expenses to Director Palmer pursuant to the District's Travel Reimbursement Guidelines, accept the resignation of AVANTA Services, effective today, and authorize execution of a letter to AVANTA Services regarding the effective date of the resignation and instructions for transferring the District's records, and approve the Agreement for Bookkeeping Services with Myrtle Cruz, Inc. to serve as the District's new bookkeeper, effective today. Director Rozell seconded the motion, which passed unanimously.

ENGINEERING MATTERS

In the absence of James Ross who was unable to attend today's meeting, Ms. Hogan distributed the engineer's report from Mr. Ross, noting there were no action items for the Board's consideration. A copy of the engineer's report is attached.

ARTICLES FOR NEWSLETTERS AND WEBSITE AND COST SHARING AGREEMENT WITH BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 26 FOR JOINT WEBSITE

Ms. Vinson presented a revised proposal from Off Cinco reflecting the District's participation in a joint website with Brazoria County Municipal Utility District No. 26 ("MUD 26"). She noted that the cost increased from \$565 to \$715, of which the District's share is \$357.50. She said a letter agreement between the District and MUD 26 to share the joint website costs will be presented at next month's meeting for the Board's consideration. Ms. Hogan said Shannon Staley of Off Cinco purchased the domain name www.shadowcreekbranchdistricts.com and prepared preliminary layout options for the website. She presented copies of the preliminary layout selected by District and MUD 26 representatives.

SUPPLEMENTAL SECURITY SERVICES

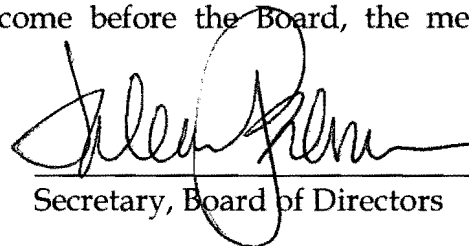
There was no discussion on this item since MUD 26 has not met yet this month.

COMMENTS FROM THE PUBLIC

There were no public comments.

There being no further business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors

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