

MINUTES
BRAZORIA-FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

April 1, 2016

The Board of Directors (the "Board") of Brazoria-Fort Bend County Municipal Utility District No. 1 (the "District") met in regular session, open to the public, on the 1st day of April, 2016, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Michael D. Rozell	President
Geoffrey Pope	Vice President
Terry Ruiz	Secretary
Karri Axtell	Assistant Vice President
Jalene Palmer	Assistant Secretary

and all of the above were present except Director Axtell, thus constituting a quorum.

Also present at the meeting were Shannon Waugh of Off Cinco; Herb Fain, Jr., director of Brazoria County Municipal Utility District No. 26 ("BC 26"); Kevin Dalrymple of Clay & Company; Esther Kumaga of Assessments of the Southwest, Inc.; Taylor Gunn of Perry Homes; Christina Garcia of Myrtle Cruz, Inc. ("MCI"); James Ross of LJA Engineering, Inc. ("LJA"); Officer Natisha Lucas of the City of Pearland (the "City") Police Department; and Lynne Humphries, Hannah Brook, and Tracie Brownlee of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the March 4, 2016, regular meeting, which were provided in advance of the meeting. After review and discussion, Director Rozell moved to approve the minutes of the March 4, 2016, regular meeting as submitted. Director Palmer seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Ross distributed and reviewed the engineer's report, a copy of which is attached.

Mr. Ross said he spoke to Pearland Assistant City Manager Trent Epperson, who confirmed the schedules reported last month for completion of Phase 2 of the City's expansion of the sewage treatment plant serving Shadow Creek Ranch ("SCR") and the SCR Sports Park.

Following review and discussion, Director Palmer moved to approve the engineer's report. Director Ruiz seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

No members of the public came forth to comment.

APPROVE PROPOSAL FROM OFF CINCO TO UPDATE DISTRICT WEBSITE

Ms. Waugh distributed and reviewed a proposal from Off Cinco to update the website shared by the District and BC 26 (collectively the "Districts"), the cost of which would be shared equally between the Districts. She then responded to questions from the Board. Following review and discussion, the Board concurred to table the item until next month. A copy of the proposal from Off Cinco is attached.

Ms. Waugh left the meeting; Officer Lucas entered the meeting.

SECURITY SERVICES REPORT

The Board reviewed the written security report for SCR provided in advance of the meeting. A copy of the security report is attached. Following review and discussion, the Director Ruiz moved to accept the security report. Director Pope seconded the motion, which passed unanimously.

Mr. Ross and Officer Lucas left the meeting.

ANNEXATION MATTERS

Ms. Brook reported that the District received some of the required documentation to move forward with the proposed annexation of an approximate 13-acre tract of land ("Tract") into the District. She said the engineer reported that he needed information from the property owners to complete an application to the City for approval of the annexation. Mr. Dalrymple responded to questions from the Board regarding possible development of the Tract. Ms. Humphries discussed the legal requirements of the City of Pearland for maintenance of detention facilities. After discussion, the Board concurred to table the matter until the information needed to complete the application to the City is received.

Mr. Dalrymple and Ms. Humphries left the meeting.

REPORT ON DEVELOPMENT, DEVELOPER REIMBURSEMENT REPORT, AND DISBURSEMENT OF FUNDS

Mr. Gunn reported on home construction and sales in the District. Mr. Gunn left the meeting.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Kumaga distributed and reviewed the tax assessor/collector's report, including the unpaid accounts tax roll, a copy of which is attached. She stated 98.73% of the District's 2015 taxes were collected as of March 31, 2016.

Following review and discussion, Director Ruiz moved to approve the tax assessor/collector's report and payment of the bills. Director Pope seconded the motion, which carried by unanimous vote.

RECREATIONAL FACILITIES IN AND NEAR THE DISTRICT

The Board reviewed a report from Earthcare Management ("Earthcare") for the mowing and maintenance of the temporary ball fields ("Fields"), which includes an invoice from last month listing the dates of service. A copy of the report from Earthcare is attached. The Board discussed photographs of the Fields that were provided by the District's landscape architect for the purpose of assessing the condition of the Fields and emailed to the Board in advance of today's meeting.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Garcia distributed and reviewed the bookkeeper's report, including the investment report, budget comparison, and list of checks presented for approval, a copy of which is attached. After review and discussion, Director Ruiz moved to approve the bookkeeper's report and payment of the bills. Director Palmer seconded the motion, which passed unanimously.

ARTICLES FOR NEWSLETTERS AND WEBSITE

The Board reviewed a draft of the notice for submission to the Shadow Creek Community Newsletter and The Connection and considered updates for the District's website. The Board reviewed an analytics report on activity on the website for the prior month, a copy of which is attached. Following review and discussion, the Board directed ABHR to submit the newsletter notice as presented.

REPORTS FROM DIRECTORS, DISTRICT CONSULTANTS, AND SCRMA

Director Pope reported that a representative of Shadow Creek Ranch Maintenance Association ("SCRMA") denied his request for the key to the display case for posting the District's notices. Ms. Brownlee said she contacted the current posting person at SCRMA, Raquel Rodriguez, who told her the key would be made available to Director Pope.

ATTORNEY'S REPORT

The Board considered adopting a Resolution Changing Posting Place for Notice of Board of Directors Meetings, which was presented at last month's meeting. After discussion, Director Rozell moved to adopt the Resolution Changing Posting Place for Notice of Board of Directors Meetings, subject to Director Pope's acquisition of the key to the display case from SCRMA, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Ruiz seconded the motion, which passed unanimously.

DATE, TIME, AND LOCATION FOR NEXT DISTRICT MEETING

The Board concurred the next regular Board meeting is May 6, 2016, at 12:00 p.m.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



Jerry Ruiz
Secretary, Board of Directors

ACTION LIST

1. ABHR will update the monthly newsletter notice as presented and submit it to the community newsletters.
2. ABHR will submit updates to the District's website as needed.
3. Director Pope will obtain the key to the display case for posting the District's notices from SCRMA.

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