

MINUTES  
BRAZORIA-FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

October 3, 2017

The Board of Directors (the "Board") of Brazoria-Fort Bend County Municipal Utility District No. 1 (the "District") met in regular session, open to the public, on the 3rd day of October, 2017, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Michael D. Rozell	President
Geoffrey Pope	Vice President
Heather Zayas	Secretary
Karri Axtell	Assistant Vice President
Terry Ruiz	Assistant Secretary

and all of the above were present except Director Axtell, thus constituting a quorum.

Also present at the meeting were David Patterson of Assessments of the Southwest, Inc. ("ASW"); James Ross of LJA Engineering, Inc.; Erin Garcia of Myrtle Cruz, Inc. ("MCI"); and Hannah Brook and Tracie Brownlee of Allen Boone Humphries Robinson LLP ("ABHR").

ENGINEERING MATTERS

Mr. Ross distributed and reviewed the engineer's report, a copy of which is attached.

Mr. Ross updated the Board on the construction of the water, sewer, and drainage facilities to serve Southlake Section 12. He reported negotiations between Texas Department of Public Safety and Brazoria County regarding County Road 59 have delayed project progress. He indicated bids are being received and reviewed.

The Board reported on vegetative overgrowth of a ditch centrally located in the District but not part of the District's facilities. Director Zayas stated she reported the condition to Brazoria Drainage District No. 4. Mr. Ross stated some vegetation is normal and indicated he will inspect the ditch for overgrowth and report to the Board at the next regularly scheduled meeting.

MINUTES

The Board considered approving the minutes of the September 8, 2017, regular meeting and the September 12, 2017, special meeting, which were provided in advance of the meeting. After review and discussion, Director Ruiz moved to approve the

minutes of the September 8, 2017, regular meeting and the September 12, 2017, special meeting, as submitted. Director Pope seconded the motion, which passed unanimously.

#### COMMENTS FROM THE PUBLIC

No members of the public came forth to comment.

#### SECURITY SERVICES REPORT

The Board reviewed the attached written security report for the months of August and September for Shadow Creek Ranch, provided in advance of the meeting.

#### REPORT ON DEVELOPMENT

No report was presented.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Patterson distributed and reviewed the tax assessor/collector's report, including the unpaid accounts tax roll, a copy of which is attached. He stated 99.12% of the District's 2016 taxes were collected as of September 30, 2017. Following review and discussion, Director Zayas moved to approve the tax assessor/collector's report and payment of the bills. Director Ruiz seconded the motion, which carried by unanimous vote.

#### FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, including the investment report, budget comparison, and list of checks presented for approval, a copy of which is attached. Ms. Garcia stated she contacted the City of Pearland to report that the District has not received a rebate since June, 2017. She noted she has not received a response.

The Board deferred the annual review of Investment Policy and adopting the Resolution Regarding Annual Review of Investment Policy.

Ms. Brook presented a Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions to update the list of qualified banks with which the District may invest funds. She noted the District's bookkeeper provided an updated list of banks, which will be attached as an exhibit to the Resolution.

After review and discussion, Director Rozell moved to approve the bookkeeper's report and payment of the bills; and adopt the Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the

District May Engage in Investment Transactions and direct that the Resolution be filed appropriately and retained in the District's official records. Director Ruiz seconded the motion, which passed unanimously.

#### ARTICLES FOR NEWSLETTERS AND WEBSITE

The Board reviewed a draft newsletter notice distributed to the Board in advance of today's meeting. The Board considered website updates and reviewed an analytics report on the prior month's website activity, a copy of which is attached. Following review and discussion, the Board concurred to authorize publication of the newsletter notice.

#### REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS

There was no discussion on this matter.

#### ATTORNEY'S REPORT

There was no discussion on this matter.

#### ANNEXATION MATTERS

Ms. Brook reported she was contacted by someone representing a client interested in the purchase and commercial development of a land parcel from the land whose owner petitioned the Board in 2016 regarding District annexation.

#### CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS MATTERS RELATED TO BLUE RIDGE LANDFILL, INCLUDING TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AIR QUALITY MONITORING

The Board did not convene in executive session.

#### DATE, TIME, AND LOCATION FOR NEXT DISTRICT MEETING

The Board concurred the next regular Board meeting is November 3, 2017, at 12:00 p.m.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

### ACTION LIST

1. ABHR will submit the monthly notice to the community newsletters for publication.
2. ABHR will submit updates to the District's website as directed.
3. Mr. Ross will inspect the ditch which is centrally located in the District and report to the Board at the next regularly scheduled meeting regarding any vegetative overgrowth.

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