

MINUTES
BRAZORIA-FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

July 2, 2019

The Board of Directors (the "Board") of Brazoria-Fort Bend County Municipal Utility District No. 1 (the "District") met in regular session, open to the public, on the 2nd day of July, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Michael Parks	President
Julie Ward	Vice President
Geoffrey Pope	Secretary
Karri Axtell	Assistant Vice President
Heather Zayas	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Rhonda Patterson of Assessments of the Southwest, Inc.; David Beyer of Storm Water Solutions ("SWS"); Patrick Newton of LJA Engineering, Inc. ("LJA"); Javier Ortiz and Chris Williams of Shadow Creek Ranch Maintenance Association ("SCRMA"); Erin Garcia of Myrtle Cruz, Inc.; and Katie Carner, and Erika Smiley of Allen Boone Humphries Robinson LLP ("ABHR").

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES, OR A SECURITY AUDIT

The Board did not convene in this executive session.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION REGARDING DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES AND APPROVE ANY NECESSARY ACTIONS RELATED TO SECURITY REPORT, AND APPROVE ANY NEW SECURITY PATROL AGREEMENTS

There was no discussion on this item.

MINUTES

The Board considered approving the minutes of the June 7, 2019, regular meeting, which were provided in advance of the meeting. After review and

discussion, Director Zayas moved to approve the minutes of the June 7, 2019, regular meeting. Director Axtell seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

NEWSLETTERS AND WEBSITE MATTERS

The Board reviewed a draft newsletter notice distributed in advance of today's meeting. Ms. Smiley noted that, per the Board's request hurricane preparedness information was included in the District's newsletter and posted on the District's website directing visitors to City and County emergency websites. The Board reviewed an analytics report on the prior month's website activity, a copy of which is attached. Following review and discussion, the Board concurred to authorize ABHR to submit (1) the newsletter notice for publication; and (2) any website updates as posted articles become outdated.

Director Ward entered the meeting.

TAX ASSESSMENT AND COLLECTION MATTERS; DELINQUENT TAX ATTORNEY

Ms. Patterson distributed and reviewed the tax assessor/collector's report, including the unpaid accounts tax roll and a report from the District's delinquent tax attorney. A copy of the tax assessor/collector's report is attached. She stated 98.90% of the District's 2018 taxes were collected as of June 30, 2019. After review and discussion, Director Zayas moved to approve the tax assessors/collector's report. Director Axtell seconded the motion, which was approved by unanimous vote.

BOOKKEEPING MATTERS

Ms. Garcia reviewed the bookkeeper's report, including the investment report, budget comparison, and list of checks presented for approval, a copy of which is attached. She reported that she will provide a draft budget for the Board's review at the next regular meeting. After review and discussion, Director Ward moved to approve the bookkeeper's report and payment of the bills, review of investments, and budget comparison. Director Pope seconded the motion, which passed unanimously.

ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE, APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE ATTENDANCE AT THE AWBD WINTER CONFERENCE

The Board discussed the AWBD summer conference and upcoming summer workshop for new directors. Ms. Garcia noted the submitted Directors' expenses were in accordance with the District's travel reimbursement guidelines. She stated the AWBD winter conference will be January 17 through January 19, 2020, in Dallas, Texas.

the equipment manufacturer. Discussion ensued. Upon inquiry from the Board, Mr. Newton stated that LJA will provide the Board with an update three times annually for the irrigation, bi-annually for the wells, and monthly throughout construction. He also stated that LJA will inspect the project after completion as usual with construction projects. Mr. Newton noted that he will provide the Board and BC 26 with a proposal and cost estimate for LJA's oversight and inspection of the project. Director Pope requested a flow meter for each pump in efforts to measure the water saved as a result of the project. Mr. Ortiz reported that he will follow up with the irrigation company regarding pump flow meters.

Ms. Carner presented and reviewed the proposed cost sharing agreement for full replacement of the irrigation infrastructure and repairs to make water wells functional for testing. The Board reviewed the option summary provided by LJA, a copy of which is attached. Discussion ensued regarding the basis for cost sharing for the project. The Board concurred that cost sharing for the project is based on the number of lakes and facilities within each District's boundary. After inquiry from the Board, Ms. Carner stated that under this agreement, SCRMA would be required to place annual savings received by SCRMA as a result of the project in its Reserve Account to fund future related repairs until the Districts are dissolved.

Following review and discussion, Director Zayas moved to approve the cost sharing agreement, as presented, and authorize a contribution to SCRMA in the amount of \$241,000.00 for full replacement of the irrigation infrastructure and repairs necessary to make water wells operational for testing. Director Atxell seconded the motion, which passed unanimously.

MINUTES (CONTINUED)

Director Parks reopened discussion on the previously approved minutes. Director Pope noted a typographical error and requested the minutes be reapproved as revised. After review and discussion, Director Pope moved to approve the minutes of the June 7, 2019, regular meeting, as revised. Director Atxell seconded the motion, which passed unanimously.

REPORT ON DEVELOPMENT

There was no action taken on this item.

ATTORNEY'S REPORT

Ms. Carner distributed and reviewed the 2019 ABHR Capitol Report of the 86th Regular Session summarizing significant legislation applicable to municipal utility districts.

DATE, TIME, AND LOCATION FOR NEXT DISTRICT MEETING

The Board discussed the meeting schedule and concurred to hold the regular meeting on August 2, 2019, at 12:00 p.m. at the offices of ABHR.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

ACTION LIST

1. ABHR will submit the monthly newsletter notice for publication and updates to the website, as discussed.

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